

PUBLIC UTILITY COMMISSION JOB VACANCY ANNOUNCEMENT



Regulatory Accountant (Financial Examiner II-IV)

SUBMIT STATE OF TEXAS APPLICATION and Transcripts to:
PUC Mail Room, 8th Floor, Rm 8-100, 1701 North Congress Avenue, Austin, TX 78701, or
Email: Recruiter@puc.texas.gov, or
Fax: (512) 936-7054, or
www.workintexas.com

Application Process: Complete a State of Texas Application for Employment documenting how you meet the minimum qualifications. Resumes are not accepted in lieu of a completed application. If a college degree is a minimum required qualification, official/unofficial transcripts are required and must be submitted with the application (if you submit your application via www.workintexas.com, you must submit your transcripts via email to recruiter@puc.texas.gov). If you submit your application via workintexas.com, please **do not** submit another application directly to the PUC. Incomplete applications will not be accepted for consideration. Applicants interviewed will receive written non-selection notification.

Job Vacancy Number: 2019-23

Division: Rate Regulation

Salary*: \$3,521.00 - \$6,000.00/month
(Commensurate with Qualifications)

Salary Group: B19, B21, B23

Class: 1102, 1104, 1106

Type: Full-time Part-time Temporary

*The salary for an ERS Retiree or non-contributing member will be 9.5% less than the offered salary.

**Positions exempt from the Fair Labor Standards Act (FLSA) will earn compensatory time off rather than overtime for hours in excess of 40 hours per week.

Opening Date: December 17, 2018

Closing Date: Open Until Filled

Hours Per Week: 40

Established Work Hours: 8:00–5:00, M-F

(Flextime may be available with supervisory approval)

FLSA:** Non-Exempt Exempt

EEO Category: Professional

VETERAN'S PREFERENCE

Veterans, Reservists, or Guardsmen with a Military Occupation Specialty (MOS) or additional duties that fall in the fields listed in the below link who meet the minimum qualifications are encouraged to apply.

The MOS codes applicable to this position can be accessed at:

http://www.hr.sao.state.tx.us/Compensation/MilitaryCrosswalk/MOSC_AccountingAuditingandFinance.pdf

If you qualify for a Veteran Employment Preference, it is mandatory that you provide the required documentation with your State of Texas Application. Documentation must be provided before a Veteran Preference can be granted. Required documentation is as follows: Veteran – DD Form 214; Surviving Spouse of a Veteran who has not remarried – Marriage Certificate and DD Form 1300; Orphan of a Veteran who was killed during active duty – Birth Certificate and DD Form 1300.

GENERAL DESCRIPTION

Perform routine to complex financial examination work to include reviews of rate change and other applications filed with the Commission. Work involves analyzing utility reports, accounting records, contracts, and other pertinent information for compliance with accounting standards, state laws and Commission regulations, and reasonableness of costs. Work under moderate to limited supervision with latitude for use of initiative and independent judgment.

ESSENTIAL FUNCTIONS

- Analyze rate applications, earnings monitoring reports, and gather and analyze other cost, revenue, and sales information for regulated electric, telephone, and water and sewer utilities and unregulated providers to determine appropriate accounting treatment, consistency with Commission rules, and reasonableness of costs.
- Prepare written or oral expert testimony for use in contested proceedings including utility rate cases, fuel proceedings, and enforcement proceedings, and defend testimony under cross examination. Work closely with attorneys and other professional staff in the pre-hearing and post-hearing stages of contested cases.

- Review and make recommendations on accounting and cost-recovery issues in other Commission dockets and projects including tariff revisions, registrations and certifications, performance measures, and code of conduct compliance.
- Participate in Electric Reliability Council of Texas (ERCOT) work groups or committees addressing issues relating to accounting, reasonableness of costs, and mechanisms for recovery of costs.
- Participate in and lead rulemaking and other policymaking activities, in coordination with other divisions and with the Commissioners' offices.
- Conduct investigations of compliance with Commission rules and audits of expenses and revenues of utilities and unregulated service providers.
- Work with the Legal Division to manage the enforcement of rules relating to electric, telephone, and water and sewer utilities and the competitive markets.
- At the request of the Legal Division, participate in negotiations with representatives of electric, telephone, and water and sewer utilities, including competitive providers.
- Continue professional development and maintain knowledge of contemporary issues affecting electric, telephone, and water and sewer utility rates and electric utility restructuring, including maintaining current knowledge of Texas laws and rules, Federal Energy Regulatory Commission (FERC) accounting rules, IRS rules, generally accepted accounting and auditing procedures, and accounting standards issued by the Financial Accounting Standards Board.
- Respond to inquiries from utilities, competitive service providers, Commission staff, other government agencies, and the general public regarding utility rate issues and competitive matters.
- Prepare, in conjunction with other staff as necessary, reports as required by the legislature, Commission action, or as directed by supervisors.

MINIMUM QUALIFICATIONS

If a college degree or a particular educational certificate is a minimum required qualification, official or unofficial transcripts must be submitted with the application.

- Graduation from an accredited four (4) year college or university with major course work in accounting or finance.
- Financial Examiner II: Minimum of one (1) year experience in utility accounting or finance, public accounting, or directly related work experience.
- Financial Examiner III: Minimum of two (2) years' experience in utility accounting or finance, public accounting, or directly related work experience.
- Financial Examiner IV: Licensed Certified Public Accountant (CPA).

PREFERRED QUALIFICATIONS

- Licensed Certified Public Accountant (CPA), or actively pursuing certification.
- Prior experience with a utility, competitive electric or telephone service provider, or regulatory commission.
- Demonstrated knowledge of the FERC chart of accounts, IRS regulations, PURA and Commission Substantive Rules.
- Experience analyzing transactions between regulated utilities and their affiliates.

KNOWLEDGE, SKILLS AND ABILITIES

- Proficiency with Microsoft Office applications, particularly Microsoft Excel.
- Knowledge of the FERC Chart of Accounts, GAAP, PURA, Commission Substantive Rules, and IRS regulations.
- Ability to effectively plan and organize several tasks, analyze and relate accounting issues to utility regulation and competitive energy markets, write concise persuasive testimony, defend accounting positions through oral testimony, and work effectively with other individuals.
- Ability to work independently and exercise sound judgment when dealing with complex and controversial issues.
- Ability and willingness to work harmoniously and communicate effectively with other staff members, industry representatives, and the public.
- Ability to research emerging utility issues, and evaluate rate and competitive implications of alternative ratemaking approaches.
- Ability to analyze FERC regulations that affect regulatory accounting.
- Ability to coordinate projects within the division and with other divisions.
- Ability to attend work regularly and adhere to approved work schedule.

REMARKS

- An internal applicant who is selected for a position in their current salary group with the same or new state classification title will not receive a salary increase.
- Candidates invited to interview may be given a writing skills exercise.
- If required for position, licensure as a Professional Engineer or to practice law in Texas will be verified on the selected candidate through either the Professional Board of Engineers or the State Bar of Texas.
- Some positions may require additional work hours including evenings, weekends, and/or holidays to meet critical deadlines. Employees will earn compensatory time or overtime dependent on FLSA status.
- More than one position may be filled under this posting. Employees are required to comply with agency policies and provisions outlined in the employee handbook.
- The job posting in no way states or implies that the duties listed above are exclusive. Employees are required to perform other duties as may be assigned.
- A satisfactory driving record is required for driving a state or personal vehicle to conduct agency business. Selected candidates will have their driving record evaluated in accordance with the Commission's Traffic Safety policy.
- For males born on or after January 1, 1960, the PUC will verify proof of Selective Service registration through the online Selective Service System. Any males born after January 1, 1960 who are not registered will need to provide proof of exemption from the Selective Service registration requirement.
- The Public Utility Commission participates in E-Verify and will provide the Social Security Administration (SSA) and, if necessary, the Department of Homeland Security (DHS), with information from each new employee's Form I-9 to confirm work authorization.
- The PUC has a *Post-Employment Restriction* – details furnished upon request.
- Female and minority applicants are encouraged to apply.
- The PUC is an Equal Employment Opportunity Employer and does not discriminate on the basis of race, color, religion, sex, national origin, sexual orientation, veteran status, age or disability in employment or the provisions of services.
- In compliance with the Americans with Disabilities Act (ADA), the PUC will provide reasonable accommodation for individuals with a disability. An individual requiring a reasonable accommodation should contact Human Resources at (512) 936-7060 or humanresources@puc.texas.gov.