



**Public Utility Commission of Texas**  
**Business Unit # 47300**  
**Purchase Order # 16-0000524**

Payment Terms: **NET30** Freight Terms: **FOB Shipping** Ship Via: **US Mail** PCC: **0** Date: **07/18/16** PO Method: **IA** Dispatch: **Dispatch** Rev Dt: **Via Email**

**PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.**

**Vendor:** UNIVERSITY OF TEXAS AT AUSTIN  
SPECIAL BILLING DEPARTMENT  
PO BOX 7398  
AUSTIN TX 787137398  
**United States**

**Ship To:** 0001 - PUBLIC UTILITY COMMISSION O  
SUITE 8-100  
1701 N CONGRESS AVENUE  
Austin TX 78701  
United States

**Vendor ID:** 3721721721 7

**Purchaser:** Pablo Almaraz  
**Phone:** 512/936-7069  
**Fax:** 512/936-7058  
**Email:** pablo.almaraz@puc.texas.gov

**Bill To:** PUBLIC UTILITY COMMISSION OF  
TEXAS  
Attn: Accounts Payable  
P.O. Box 13326  
Austin TX 78711-3326  
United States

**Fax:**  
**Email:** payables@puc.texas.gov

**PO Information:**

PO PROCESSED VIA CCG PRINT PORTAL. PRINTING OF 40,000 HAND FANS FOR OUTREACH EVENTS DISTIBUTED AT NATIONAL NIGHT OUTS, CHURCHS AND OUTDOOR EVENTS

TGC § 2162.105. EXEMPTION FROM PURCHASING LAWS. A contract by the council or a decision regarding whether a state agency is required to engage in competitive bidding is exempt from another state law regulating or limiting state purchasing or a purchasing decision. Added by Acts 1995, 74th Leg., ch. 41, § 1, eff. Sept. 1, 1995.

Interagency Contracts: TEX. GOVT CODE ANN. §§ 771.001-771.010

Deliver To:  
Attn: Becky Conrey  
Lone Star Direct  
8222 N. Lamar Blvd., Bldg. F56  
Austin TX 78753

Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1- 1	HAND FANS FOR POWER TO CHOOSE	037/52	1.0000	EA	\$20,096.25	\$20,096.25	07/18/2016
						<b>Schedule Total</b>	<input type="text" value="\$20,096.25"/>
						ReqID: REQ0001598	
						<b>Item Total for Line # 1</b>	<input type="text" value="\$20,096.25"/>
						<b>Total PO Amount</b>	<input type="text" value="\$20,096.25"/>

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted

**Authorized Signature**

*Pablo Almaraz, CTPM*

**07/18/2016**



**Public Utility Commission of Texas**  
**Business Unit # 47300**  
**Purchase Order # 16-0000524**

Page: 2 of 2

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unless authorized by Purchaser prior to Shipment.

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**Authorized Signature**

*Pablo Alvarez, CTPM*

**07/18/2016**

CCG Responses - Print Services for:		
RFQ#	1537490614	Submitted on 6/14/2016
Agency	Public Utility Commission of Texas - 473	Hand Fans / 473

	Pricing Total	CCG Recommended Award
DPS	No bid	
HHS	No response	
TCI	No bid	
TWC	No response	
TxDot	No bid	
UT	\$20,096.25	CCG Recommended Award

Cenveo Inc.		
FedEx Office		
Horizon Printing		
Lopez Print		
NPC, Inc.		
One Touchpoint-Ginney's		
PrintMailPro		
ProGraphix		
RR Donnelly		
Staples		
Trend Offset		

**Reminder:**  
**If you don't use the CCG recommended vendor, then the agency must document their procurement file with the "Best Value" reasons and email a copy of documentation to CCG.**

**Questions:**  
**Contact CCG, Jonathan Norris, 512-475-0873**  
**jonathan.norris@cpa.texas.gov**

Bid Responses	Notes:
 <p data-bbox="209 688 407 762">\\Core\Data\TPASS\ Shared\CONTRACT DEVELOPMENT\</p>	


<div class="container"> <div class="alert alert-error alert-noscript"> <strong>Javascript is disabled on your browser.</strong><br/> To view this site, you must enable JavaScript or upgrade to a JavaScript-capable browser. </div> </div>



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## Signing Out

Are you sure you want to Sign Out?

[Yes](#) [No](#)

# Contract Details: # 966-B1

<b>Number</b>	966-B1
<b>Description</b>	Printing Services
<b>Category</b>	CCG
<b>Type</b>	Term
<b>Start Date</b>	10/1/2014
<b>End Date</b>	8/31/2017

**Purchase Category Code(Agencies Only)** Doc Type 9  
Legal Cite for Purchase Order: Government Code 2162.105 State Council on Competitive Government (CCG)  
September 1, 2017 through August 31, 2018

**Optional Renewal Terms** September 1, 2018 through August 31, 2019  
September 1, 2020 through August 31, 2020  
State Agencies are required to submit print requests over \$1K through the CCG [online print portal](#).

To submit specifications to the State Print Shops for bid, agency personnel must complete the CCG Print Shop Job Request Form. The Pricing Request should provide detailed specifications for the needed item(s) and all additional information (i.e. response and delivery timeframes, delivery location, etc.) necessary for the Print Shop to submit a response.

**Purchase Orders** For detailed procedures regarding the procurement of printing services, please reference the State of Texas Procurement Manual, 2.16 Printing and Copying Services (PDF) and the CCG website <http://www.ccg.state.tx.us/contracts/printshop/>

The State Print Shops then respond to CCG with a bid or no bid. If CCG receives no bids from State Print Shops, CCG staff will release the Pricing Request to the CCG awarded Commercial Contractors. They will submit responses to CCG staff via email, and CCG staff will compile bid responses and send to the Customer.

The Customer will review the responses for best value and proceed will award detailing the description of the item(s), cost of item(s) and other relevant information as required to the selected Contractor. The selected Contractor will then coordinate with the Customer to provide the required item(s) as specified in the Pricing Request.

**CPA Contract Management** For a copy of the contract and/or questions regarding contract management issues, price changes, amendments or other post-award concerns should be directed to:

Sara Kassem

Analyst

Phone: (512) 475-5673

E-mail: [sara.kassem@cpa.texas.gov](mailto:sara.kassem@cpa.texas.gov)

See Council on Competitive Government web site:

**Contract Items  
and Pricing**

<http://www.ccg.state.tx.us/contracts/printshop/>

Cenveo Inc.- Payee ID# 18412505341

FedEx Office and Print Services, Inc.- Payee ID# 17704333305

Westcave Printing Corporation (dba Horizon Printing) - Payee ID#  
17425965302

Lopez Print & Marketing, LLC - Payee ID# 14644047194

NPC, Inc. - Payee ID#12309167505

**Contractors** One TouchPoint-Ginny's - Payee ID# 17417655382

PrintMailPro - Payee ID# 12039828954

ProGraphix - Payee ID# 17215420278

RR Donnelley- Payee ID# 13610041306

Staples Contract & Commercial Inc. - Payee ID# 10433908166

Trend Offset Printing Services, Inc. - Payee ID# 1330165441

**Adding New  
Products to the  
Contract**

Following the contract award, additional products or services of the same general category that could have been encompassed in the award of this contract, and that are not already on the contract, may be added.

If delay is foreseen, Contractor shall give written notice to the Customer and must keep Customer advised at all times of status of order.

**Delivery Delays  
by Contractor**

Default in promised Delivery Days After Receipt of Order (ARO) without

accepted reasons or failure to meet specifications authorizes the Customer to purchase goods and services of this contract elsewhere and charge any increased costs for the goods and services, including the cost of re-soliciting, to the Contractor.

Failure to pay a damage assessment is cause for contract cancellation and/or debarment or removal of the contractor, as applicable, from the State's Centralized Master Bidders List (CMBL).

Delivery does not occur until the Contractor delivers products, materials or services in full compliance with the specifications to Customer's F.O.B. destination, unless delivery is specifically accepted, in whole or in part, by the Customer. Providing products, materials or services which do not meet all specification requirements does not constitute delivery.

**Compliant  
Products by  
Contractor**

Customer reserves the right to require new delivery or a refund in the event that materials or products not meeting specifications are discovered after payment has been made.

**Purchase Order  
Cancellation**

The Customer may request that a Contractor cancel a specific line item or an entire purchase order. There shall be no fees charged for cancellation of an item and/or order prior to shipment by the Contractor. A Purchase Order Change Notice should be processed and sent to Contractor.

**Contractor  
Performance**

The Texas Procurement and Support Services (TPASS), a division of the Comptroller of Public Accounts (CPA), administers a vendor performance program for use by all customers per Texas Government Code (TGC), §2262.055, and 34 Texas Administrative Code (TAC), §20.108. The Vendor Performance relies on the customer's participation in gathering information on vendor performance. State agency customers shall report vendor performance on purchases over \$25,000 from contracts administered by CPA, or any other purchase over \$25,000 made through delegated authority granted by CPA (TAC 20.108), or purchases exempt from CPA procurement rules and procedures. State agencies are additionally encouraged to report vendor performance on purchases under \$25,000.

Vendor Performance shall be reported through the CPA [VENDOR PERFORMANCE TRACKING SYSTEM](#).

The purpose of the Vendor Performance Tracking System is to:

- Identify vendors that have exceptional performance
- Aid purchasers in making a best value determination based on vendor past performance
- Protect the state from vendors with unethical business practices
- Provide performance scores in four measurable categories for the CMBL vendors
- Track vendor performance for delegated and exempt purchases

### **Contractors Information**

**VID:** 18412505341

**Contractor:** Cenveo Inc.

**VID:** 17704333305

**Contractor:** FedEx Office and Print Services, Inc.

**Contact Name:** Jesus Sanchez

**Email:** Jesus.sanchez2@fedex.com

**Phone:** (512) 618-4708

**Address:** 2201 W. Plano Pkwy., Ste. 200 Plano TX 75075

**VID:** 14644047194

**Contractor:** Lopez Print & Marketing, LLC

**VID:** 12309167505

**Contractor:** NPC, Inc.

**VID:** 17417655382

**Contractor:** One TouchPoint-Ginny's

**VID:** 14605254839

**Contractor:** OpenText, Inc.

**Contact Name:** Catherine Drolet

**Email:** cdrolet@opentext.com

**Phone:** (210) 826-5501

**Address:** 10537 Gulfdale Drive San Antonio, Texas 78216

**VID:** 14638948514

**Contractor:** Oveana, LLC

**Contact Name:** Cecilia Watts

**Email:** cecilia.watts@oveana.com

**Phone:** (915) 242-6239

**Address:** 123 W. Mills Avenue, Suite 400 El Paso, Texas 79901

**VID:** 12039828954

**Contractor:** PrintMailPro

**VID:** 17215420278

**Contractor:** ProGraphix

**VID:** 13610041306

**Contractor:** RR Donnelley

**VID:** 10433908166

**Contractor:** Staples Contract & Commercial Inc.

**VID:** 13301654441

**Contractor:** Trend Offset Printing Services, Inc.

**Address:** 2323 McDaniel Drive Carrollton TX 75006

**VID:** 17425965302

**Contractor:** Westcave Printing Corporation (dba Horizon Printing)

- [Texas.gov](http://Texas.gov)
- [Statewide Search from the Texas State Library](#)
- [State Link Policy](#)
- [Texas Homeland Security](#)
- [Texas Transparency](#)

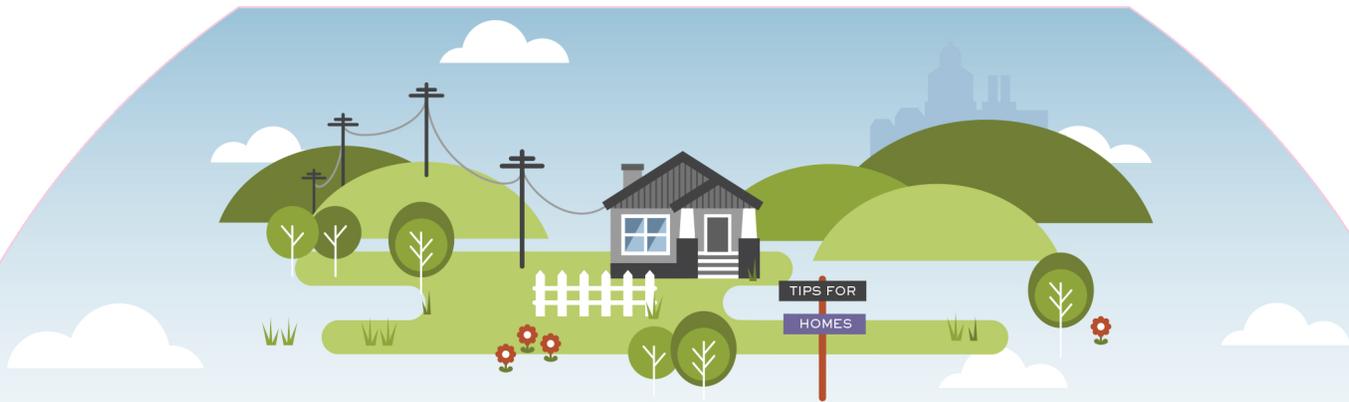
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**Glenn Hegar**, Texas Comptroller • [Window on State Government](#) • [Contact Us](#)

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- [Link Policy](#)
- [Public Information Act](#)
- [Texas Veterans Portal](#)
- [Compact with Texans](#)







## *Tips to save money and stay comfortable.*

Reduce power use, especially between 3 – 7 p.m.

- Run your washer, dryer, or dishwasher in the morning or wait until after 7 p.m.
- Turn up your air conditioner 1-2 degrees. Use fans to feel 4-6 degrees cooler.
- Turn your electric water heater down 10 degrees.
- Use power strips to turn off lights, small appliances, and cable boxes when not in use.
- Compare electricity rates at [PowerToChoose.com](http://PowerToChoose.com)

[PowerToSaveTexas.org](http://PowerToSaveTexas.org)

**POWER**  
**OF SAVE**  
**TEXAS**

## *Consejos para ahorrar dinero y mantenerse cómodo.*

Reduzca el uso de electricidad, especialmente entre las 3 – 7 p.m.

- Encienda su lavadora, secadora o lavaplatos en la mañana o espere hasta después de las 7 p.m.
- Suba su aire acondicionado 1-2 grados. Use ventiladores para sentirse 4-6 grados más fresco.
- Baje su calentador de agua eléctrico 10 grados.
- Use una extensión con multicontactos para apagar luces, electrodomésticos, y cajas de cable TV cuando no las esté usando.
- Compare las tarifas de electricidad en [PoderDeEscoger.com](http://PoderDeEscoger.com)

[PoderDeAhorrarTexas.org](http://PoderDeAhorrarTexas.org)

**PODER**  
**DE AHORRAR**  
**TEXAS**

## Guerrero, Cindy

---

**From:** Cardenas, Gabriel  
**Sent:** Monday, June 27, 2016 1:24 PM  
**To:** Guerrero, Cindy  
**Cc:** Hoke, Mike; Garza, Henry  
**Subject:** REQUISITION REQUEST: CCG Printing Bid Request #1537490614 HAND FANS  
**Attachments:** 1537490614 Bid Tab.xlsx; PUC Hand Fan-473.pdf

**Importance:** High

Good afternoon.

We submitted a request for a print job of hand fans through the CCG Print Portal. CCG sent the request to six print shops. UT submitted a bid to print 40,000 hand fans for \$20,096.25 (approximately 50¢ each).

These hand fans are a popular educational tool that is distributed at National Night Outs, churches, and outdoor events.

I would like to make a requisition request for the printing of 40,000 hand fans for \$20,096.25 by UT Printing Services. Currently, we have approximately six hundred (600) hand fans in hand, so I'd like to request this requisition to be submitted and approved as soon as possible.

Let me know if you have any questions or concerns.

Gabriel Cardenas

**From:** Almaraz, Pablo  
**Sent:** Monday, June 27, 2016 9:46 AM  
**To:** Cardenas, Gabriel <Gabriel.Cardenas@puc.texas.gov>  
**Subject:** FW: CCG Printing Bid Request #1537490614 HAND FANS  
**Importance:** High

Gabriel, my apologies, we only got one bid after all. Please see the attached bid tab for the price and recommended vendor.

**From:** Jonathan Norris [<mailto:Jonathan.Norris@cpa.texas.gov>]  
**Sent:** Wednesday, June 22, 2016 1:02 PM  
**To:** Almaraz, Pablo <[Pablo.Almaraz@puc.texas.gov](mailto:Pablo.Almaraz@puc.texas.gov)>  
**Subject:** CCG Printing Bid Request #1537490614

Good afternoon,

Attached is the Bid Tab for the Print Job that was submitted to the Council on Competitive Government (CCG) Portal. (FYI, sometime you have to "Enable Editing" in the excel sheet before the individual bids will open.)

Please let me know if you have any problems opening the embedded bid details within the Bid Tab or have any questions.

Thanks,

Jonathan Norris  
Research Specialist  
TPASS  
Texas Comptroller of Public Accounts  
1711 San Jacinto Blvd  
Austin, TX 78701  
Phone: 512-475-0873  
E-mail: [Jonathan.Norris@cpa.texas.gov](mailto:Jonathan.Norris@cpa.texas.gov)

CCG Responses - Print Services for:		
RFQ#	1537490614	Submitted on 6/14/2016
Agency	Public Utility Commission of Texas - 473	Hand Fans / 473

	Pricing Total	CCG Recommended Award
DPS	No bid	
HHS	No response	
TCI	No bid	
TWC	No response	
TxDot	No bid	
UT	\$20,096.25	CCG Recommended Award

Cenveo Inc.		
FedEx Office		
Horizon Printing		
Lopez Print		
NPC, Inc.		
One Touchpoint-Ginney's		
PrintMailPro		
ProGraphix		
RR Donnelly		
Staples		
Trend Offset		

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**Questions:**  
**Contact CCG, Jonathan Norris, 512-475-0873**  
**jonathan.norris@cpa.texas.gov**

Bid Responses	Notes:
 \\Core\Data\TPASS\ Shared\CONTRACT DEVELOPMENT\	




**Printing Services**  
**471-5464**  
**Document Solutions**  
www.utexas.edu/documentsolutions

June 21, 2016  
Estimate: 24799

Pablo Almaraz  
State-Public Utility Commission  
Attr: Accounts Payable  
1701 N Congress Ave  
Austin TX 78711-3326

Phone: 936-7069  
Fax: 936-7058

UT Printing Services is pleased to submit the following quote as requested, based on the specifications provided:

**Description:**

J# 1537490614 Hand Fan / 473:  
Flat Size 18"x12", Finished size 9"x12",  
4c+Satin Aqueous/0, With bleeds,  
Custom die cut, Folded on top,  
Glued 8" wavy craft stick.

Stock: 80# White Gloss Cover

**We understand that you will be providing:**  
Compatible File

<b>Quantity</b>	<b>40,000</b>
<b>Price</b>	<b>20,096.25</b>

---

**Additional comments:** If you have any questions or need additional information, please feel free to call. Thank you for the opportunity to serve you. Please note that above pricing is valid for 30 days!

Michael Pappageorge

DH

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# State Print Shop Job Request

**Submission successful.**

**This is the result of your form submission. Please print or save this page and retain for your records.**

**Job ID** 1537490614

**E-mail Address** pablo.almaraz@puc.texas.gov

**Phone Number** 512-936-7069

**Client Name** Pablo Almaraz

**Agency name** Public Utility Commission of Texas - 473

**Other Agency Name**

**Job Name** Hand Fans / 473

**Job Type**

**Date Bids Needed By** 06/22/2016

**Time Bids Needed By** 10:00AM

**Project Due Date** 07/22/2016

**Project File Ready By** 06/14/2016

**File Attachment** Hand\_Fan.pdf

**Proof Requested** Hard Proof: Color

# Booklet Information

## Booklet Text

**Quantity** Flat Size 18" x 12", Finished size 9" x 12"  
4c +Satin Aqueous/same, with bleeds  
Custom die cut, Folded on Top  
Glued 8" wavy craft stick

Stock: 80# White Gloss Cover

Quantity: 40,000

**Stock**

**Stock Color**

**Inks**

**Number of Flat Pages**

**Bleeds**

**Varnish** None

**Number of Finished Pages**

**Total Number of Pages**

**Other Booklet Text  
Information**

## Booklet Cover

**Stock**

**Stock Color**

**Inks**

**Bleeds**

**Varnish** None

**Flat Size**

-----  
**Finished Size**  
-----

**Other Booklet cover  
Information**  
-----

## Single Sheet

**Quantity**  
-----

**Stock**  
-----

**Stock Color**  
-----

**Inks**  
-----

**Bleeds**  
-----

**Varnish**    None  
-----

**Flat Size**  
-----

**Finished Size**  
-----

**Additional Information**  
-----

## Envelope Information

**Quantity**  
-----

**Size**  
-----

**Type**  
-----

**Inks**  
-----

**Inks Location**  
-----

**Seal**  
-----

**Weight**

---

**Bleeds**

---

**Varnish**    None

---

**Additional Information**

---

## Bindery Operations

**Requested Bindery  
Operations**

---

**Paper Banding Quantity**

---

**Shrink Wrap Quantity**

---

**Tape Binding Quantity**

---

**Additional Binding  
information**

---

## Delivery Method

**Delivery Method**    Drop Shipment

---

**Other Delivery Method**

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**Mailing/Fulfillment Services  
Information**

---

**Mailing List File**

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Contact the Council on Competitive Government by phone at (512) 463-3855.

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