

## Procedure for Nominating Renewable Energy Credit Offsets

- A. Nominations for renewable energy credit offsets shall be made jointly by the generating facility owner and the intended recipients of the offsets. The Commission shall interpret the signatures on the joint nomination as an agreement between the parties that the allocation of offsets reflected on the Nomination Form is fair and reasonable.
- B. Any generating facility or offset recipient may be party to multiple nominations. For any generating facility, the sum of all nominations to which it is a party must not exceed its total eligible offsets.
- C. Item 24 under Part B must be completed, as it is the number that will be used by the Program Administrator when applying REC offsets. A blank will be assigned a value of zero. The sum of offsets allocated to recipients under Part B of the Nomination Form must not exceed the applicable generated offsets specified under Item 14.
- D. Only completed nominations filed with the Commission on or before June 1, 2001, will be used in calculating REC offsets. Incomplete nominations will not be considered.
- E. Prior to transmitting an approved offset nomination to the Renewable Energy Credit Program Administrator, commission staff may amend the data used to determine the amount of the offset so that it is consistent with historical data reported to the Commission from 1991 to 2000. Commission staff shall inform the generating facility owner of any such amendment prior to transmitting the approved nomination to the Program Administrator. If a discrepancy cannot be resolved informally, the case may be referred to the State Office of Administrative Hearings.
- F. A completed nomination shall consist of the following.
  - 1. A completed Nomination Form for Renewable Energy Credit Offsets.
  - 2. A map showing the location of the generating facility and, if applicable, the boundary of the area included in the generating facility (for example, the boundary of the wind farm area metered at the point specified in Item 2).
  - 3. Documentation for the agreements referenced in Item 23.
  - 4. For a G&T cooperative nominating combined offsets for itself and its member distribution cooperatives, a copy of a resolution by the G&T Board authorizing the G&T to submit the nomination.
- G. Total Eligible Offsets (Item 13) shall be calculated by discounting the annual generation figures (Item 11) by the corresponding percentages in Item 12, and then averaging the results. If no nonrenewable fuels were used, the discount will be zero and the Total Eligible Offset will be the average of the annual generation shown in Item 11.

- H. The phrase “historic practice” as used in Substantive Rule 25.173(i)(4)(B) shall be based on the MWh measured at the metering point specified in Item 2. If metered output differs significantly from the annual generation reported under Item 11, commission staff may investigate the cause of the change in order to determine whether the amount of the offset should be adjusted.
- I. Each designated offset recipient listed under Part B must sign the Nomination Form, except in the case of a G&T cooperative duly authorized to nominate on behalf of the designated recipient.

## Nomination Form for Renewable Energy Credit Offsets

### A. Information on Generating Unit(s)

1.	Facility Name or Description	
2.	Meter Number	
3.	Street Address or Legal Geographical Location	
4.	Name of Owner	
5.	Owner PUC Registration <i>(for Subst. Rule §25.109)</i>	
6.	Owner's Designated Agent	
7.	Designated Agent's Address and Phone	
8.	Name and Address of Alternate Agent	
9.	Type of Renewable Generating Technology	<input type="checkbox"/> Biomass <input type="checkbox"/> Hydroelectric <input type="checkbox"/> Solar <input type="checkbox"/> Wind <input type="checkbox"/> Other (specify):
10.	Nonrenewable Fuels Used	
11.	Annual MWh Generated	1991 _____                      1996 _____ 1992 _____                      1997 _____ 1993 _____                      1998 _____ 1994 _____                      1999 _____ 1995 _____                      2000 _____

12.	Percentage of Item 11 obtained from Fuels Listed in Item 10	1991 _____ %	1996 _____ %
		1992 _____ %	1997 _____ %
		1993 _____ %	1998 _____ %
		1994 _____ %	1999 _____ %
		1995 _____ %	2000 _____ %
13.	Total Eligible Offsets (Item 11 discounted by Item 12, average for 1991-2000, MWh)		
14.	Eligible Offset Covered by This Nomination (MWh)		
15.	Number of Recipients Under This Application		

16.	Please complete the following for each generating unit operating under this nomination. Include additional pages as necessary.	
	Manufacturer	
	Serial Number	
	Year Commercial Operation Began	
	Rated Nameplate Capacity	

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	Manufacturer	
	Serial Number	
	Year Commercial Operation Began	
	Rated Nameplate Capacity	

**B. Information on Offset Recipient(s)**

17.	Name	
18.	REP or CCN Number	
19.	Type of Electric Provider	<input type="checkbox"/> Retail Electric Provider <input type="checkbox"/> Municipally Owned Utility <input type="checkbox"/> G&T Cooperative <input type="checkbox"/> Distribution Cooperative <input type="checkbox"/> Retail Electric Provider Affiliate <input type="checkbox"/> Municipally Owned Utility Affiliate <input type="checkbox"/> Distribution Cooperative Affiliate
20.	Recipient Address	
21.	Name and Address of Contact Person or Designated Agent	
22.	Name and Address of Alternate Contact Person	
23.	Relationship to Generating Facility	<input type="checkbox"/> Owned Generating Facility Since Sept. 1, 1999 <input type="checkbox"/> Continuous Power Supply Contract Since Sept. 1, 1999 <input type="checkbox"/> Power Supply Contract Expired After Sept. 1, 1999, and Current Supply Contract in Effect <input type="checkbox"/> Power Supply Contract Expired After Sept. 1, 1999, and Currently Own Generating Facility
24.	Offsets Applicable to This Recipient (in MWh)	

I certify that the information presented in this Nomination Form is correct. I further certify that the generating facility owner (or designated representative) shall inform the Project Administrator of any change that renders the information contained in this nomination obsolete, and that such notification will be provided in writing no later than 30 days after the change is discovered by the owner. I further certify that I have reviewed and will comply with the provisions in Section 14, "Renewable Energy Credit Trading Program" of the ERCOT Protocols.

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**Owner of Generating Facility or Designated Representative**

**Date**

I (we) certify that the information presented in this Nomination Form is correct.

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**Designated Recipient of Offset**

**Date**

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**Designated Recipient of Offset**

**Date**

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**Designated Recipient of Offset**

**Date**

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**Designated Recipient of Offset**

**Date**