

Below is a description of Purchase Category Codes (PCC) found in the Public Utility Commission listing of Purchases.

A - Purchases of items from TPASS term contracts using the TPASS automated purchasing system (Automated purchase orders). See 34 Texas Administrative Code § 20.40 - TPASS Term Contract Purchase. <http://www.txsmartbuy.com/contracts>

C - Purchases from TPASS Managed term contracts using the agency's internal requisition/purchase order forms See 34 Texas Administrative Code 20.40 - TPASS Term Contract Purchase. <http://www.txsmartbuy.com/contracts>

D - Purchases of information technology commodities or services not available through DIR contracts. TPASS Rule 34 Texas Administrative Code § 20.391 - Request for Offer Purchase Method.

E - Purchases of commodities and services when the total purchase is estimated to be \$0.00 to \$5,000.00. See TPASS Rule 34 Texas Administrative Code § 20.41 - Delegated Purchases.

F - Purchases of commodities (not services) in the total estimated amount of \$5,000.01 through \$25,000.00. See 34 Texas Administrative Code § 20.41 - Delegated Purchases.

I - Purchases of items from DIR Contracts. See Texas Government Code § 2157 - Purchase of Automated Information Systems commodities or services. <http://dir.texas.gov/View-Contracts-And-Services/Landing.aspx>

K - Purchases of publications directly from the publisher with no dollar limits. See 34 Texas Administrative Code § 20.41 (e) (5) Delegated Purchases; Publications. Required documentation - The purchase order or requisition file must contain the following signed declaration:

"Direct Publication - Not available from any other source."

No proprietary justification or best value statements are required if the signed declaration is listed on the purchase order/requisition. **Note:** Purchases for Libraries are exempt [see [Section 4.2 Exemptions](#)]. These types of exempt purchases do not need a PCC code.

Q - Purchases of services in the amounts estimated to be \$5,000.01 but less than \$25,000.00 for the total contract within a one year period. See 34 Texas Administrative Code § 20.41 - Delegated Purchases.

X - Purchases of items from TXMAS Contracts. See 34 Texas Administrative Code § 20.47- Multiple Award Schedule. <http://www.txsmartbuy.com/contracts>

S - Purchases of services in an amount estimated to exceed \$25,000.01 for the total contract within a one year period. See 34 Texas Administrative Code § 20.41 - Delegated Purchases.

T - Emergency purchases of goods and services exceeding \$25,000. An emergency is defined as a situation requiring the state agency to make the procurement more quickly to prevent a hazard to life, health, safety, welfare, or property or to avoid undue additional cost to the state. See 34 Texas Administrative Code §§ 20.32 and 20.41(a) (2) - Emergency Purchases.